

Jones Peckover recognizes the importance of protecting the privacy of all information provided by users of our web site, recipients of our e-mail newsletters and all of our customers. We created this policy with a fundamental respect for our users' right to privacy and to guide our relationships with our users. This privacy statement discloses the privacy practices for all products and services owned by Jones Peckover.

Information collection and use

Jones Peckover collects information from our website users, subscribers and customers. In this section of our privacy policy, we will describe the type of information we collect and how we use it to provide better services to our customers.

Registration

When attending our offices, using our website and signing up for certain selected features, users are sometimes asked for personal information. During this process, users are required to give their contact information (such as name, e-mail address, mailing address and phone number). For internal purposes, we use this information to communicate with users and provide requested services.

E-mail Newsletters

If users wish to subscribe to our e-mail newsletters, we ask for contact information (such as name, e-mail address). We use this information in the same manner as we use contact information in the registration and ordering process described above. Recipients of our newsletters can unsubscribe using the instructions listed at the end of the e-mail newsletter.

Communications with Us

We have features where users can submit information to us (such as our feedback forms). Requests for service, support or information may be forwarded as needed to best respond to a specific request. We may retain e-mails and other information sent to us for our internal administrative purposes, and to help us to serve customers better.

Communications from Us

In order to best serve our customers, we may send updates that contain important information about our site and services. For example, we may send new customers a welcoming message. We may also communicate with a user to provide requested services and for sales-related issues via e-mail, phone or regular mail.

Automatic Data Collection For our internal purposes

We gather date, time, browser type, navigation history and IP address of all visitors to our site. This information does not contain anything that can identify users personally. We use this information for our internal security audit log, trend analysis and system administration, and to gather broad demographic information about our user base for aggregate use.

With whom your information is shared

We do not share personally identifiable information with other companies, apart from those acting as our agents in providing our product(s)/service(s), and which agree to use it only for

that purpose and to keep the information secure and confidential.

Security

We use reasonable precautions to protect our users' personal information and to store it securely. In addition, access to all of our users' information, not just the sensitive information mentioned above, is restricted. Only employees who need the information to perform a specific job (for example, a customer service representative) are granted access to personally identifiable information.